

LARIMER COUNTY SHERIFF'S OFFICE

Detention Center

Visitation Rules and Registration

1. Visitation is conducted Tuesday, Wednesday, Thursday and Saturday. There is **NO VISITATION** on Mondays, Fridays, Sundays or legal County Holidays.

Visitation hours are as follows:

Visit Registration

Tuesday 11:00 AM to 1:00 PM*

Tuesday 11:00 AM to 1:00 PM*

Thursday 11:00AM to 1:00 PM*

Thursday 11:00AM to 1:00 PM*

***Unless visitation is filled before 1:00PM**

*Visitating times are dependent on the day and area the inmate is housed. Please check the registration website for more information.

2. Visitors may call 498-5204 starting at 11:00AM until 1:00PM on Tuesdays or Thursdays. If you do not have a phone you may use the red visitation phone located in the lobby to schedule a visit **Or visitors may use the following website to register for a visit- <http://www.larimersheriff.org> starting at 11:00AM until 1:00PM on Tuesdays or Thursdays. If registering via email, you must utilize the form located on the website.**
3. Registration for visitation is on a **“first come/first served”** basis. Visitors may call or email on Thursday between 11:00 AM – 1:00 PM to schedule a visit for Saturday or Tuesday. Visitors may call or email on Tuesday between 11:00 AM – 1:00 PM to schedule a visit for Wednesday or Thursday. On Tuesday and Thursday each visitor may schedule for one of the two days listed above, not both. **Each visitor will only be allowed to visit one inmate per visitation day. However, if you wish to visit a second inmate you will need to schedule it on another visitation day.**
4. Visitors must sign in **PERSON ONLY** at least 10 minutes before the scheduled visit or the visit may be cancelled. **You may not change visitors on the day of the scheduled visit. Visitors must check in at Main Entrance of the Detention Center.** All visitors over the age of 18 must provide a photo identification card (for example: a state identification card or driver's license) with a correct and current home address, and correct date of birth of bearer.
5. Visitors are discouraged from arriving at the facility longer than 30 minutes before their visit.
6. Each inmate is allowed **ONE** 30-minute visit each visiting day with a maximum of 3 visitors (with the combinations of rule #8). Juveniles and children are allowed to visit each visitation day.
7. A child is defined as being 5 years and younger, and a juvenile is between 6 and 18 years of age. All children and juveniles must be accompanied by an adult. The following rules will apply for juvenile visitation with **ADULT INMATES ONLY - NOT JUVENILE INMATES.**

Juvenile visitors: If a juvenile wishes to visit an inmate he/she **must** be accompanied by his/her parent or legal guardian. The parent or legal guardian must show a current and valid photo identification card and will be required to show proof of guardianship of the juvenile visitor; ie. State issued Birth certificate or legal documentation. If the juvenile is visiting their parent or legal guardian, they may be accompanied by another adult as long as the adult has a current and valid identification card and the juvenile has a State issued birth certificate or legal documentation showing guardianship.

8. The following combination of visitors may be used (maximum of 3):
 - a) Two adults and one child (child held on the lap of one adult)
 - b) One adult, one juvenile, and one child (child held on the lap of the adult)
 - c) Two adults
 - d) One adult, one juvenile

9. Visitors who violate scheduling rules **two** times are not allowed to visit for one (1) month from the date of the second violation. Other scheduling rule violations include:
 - a) Scheduling a visit and not showing up for the visit. **IF you schedule a visit with two different inmates and do NOT show up for either visit, it will be considered TWO No shows.**
 - b) Coming to visit late (**MUST** check in 10 minutes prior to scheduled visit).
 - c) Canceling a visit less than 45 minutes prior to the scheduled visit. If you need to cancel a visit, please call the Visitation Number at 498-5204 and press 2 and leave a message.

10. **Juveniles under the age of 12, cannot be left unattended in the lobby.** Disruptive behavior by **ANY CHILD** will require the parent or guardian and the child to leave the facility.

11. **ALL** personal property of visitors, **including hats, jackets and purses** must be locked in the lockers provided or in the visitor's automobile. **NO** property may be left at front desk or unattended in the lobby. All fingernail clippers, pocket knives, lighters, cigarettes **must** be put in a locker or taken out to the visitor's automobile.

12. **Any visitor with an outstanding warrant will not be allowed to visit.**
13. **All visitors are subject to be searched.**
14. Juveniles in custody are allowed to be visited **ONLY** by their parents, sisters or brothers, or legal guardians. Visitors may be required to show proof of guardianship.
15. Visits may be **denied** for any of the following reasons, but not limited to:
 - a) Disruptive behavior by either visitor or inmate.
 - b) Use of offensive or inappropriate language
 - c) Visitor appears to be under the influence of **ANY** alcohol and/or drugs
 - d) Visitor refuses to show or does not possess proper identification
 - e) Visitor refuses to submit to reasonable security precautions
 - f) Inmate refuses the visit
 - g) Contraband is detected

- h) Visitor wearing highly provocative or inappropriate clothing **as determined by staff- including NO tank tops, halter tops, spaghetti straps, tube tops. Shirts must have sleeves. Midriffs must be covered. Shoes must be worn. Shorts must be appropriate length.**
 - i) Attempting to provide outdated identification
16. Visitors must read and understand these rules and must abide by them. **Any exceptions to these rules must be requested by the inmate in writing and approved by the Facility Administrator in advance.**

NOTE: Letters or cards **will not** be accepted at the reception counter. **Nothing allowed on envelope except inmate's name, address, and your return address. No drawings, no gang writing, no stickers, no lip prints, etc. ALL MAIL** must go through the U.S. Postal Service using the following address:

LARIMER COUNTY DETENTION CENTER
(Inmate's Name)
2405 Midpoint Drive
Fort Collins, CO 80525